

Friday, June 20, 2014

The Maryland Board of Occupational Therapy (OT) Practice (Board)

Location: Spring Grove Hospital Center
55 Wade Avenue – Bland Bryant Building, 4th Floor

Chairperson: Christine Moghimi, ScD., MAS, OTR/L

9:00 a.m.

GENERAL SESSION MINUTES

BOARD MEMBERS PRESENT

Dr. Christine Moghimi, ScD., MAS, OTR/L, Chairperson
Kamala Stevenson, MS, OTR/L, Vice Chairperson
Kuzhilethu Kshepakaran, M.Ed., OTR/L, CAPS, FAOTA
Vanessa Hughes, COTA/L
Cassandra Brown, Consumer
Meenakshi Gupta, Consumer Member Member

NON-BOARD MEMBERS PRESENT

Donna Ashman, Executive Director
Grant Gerber, Board Counsel
Marilyn Pinkney, Licensing Coordinator

BOARD MEMBERS ABSENT

Iyna Adams, OTR/L, CPAM

GUESTS

No guests were present

1. Dr. Moghimi called the General Session meeting to order at 9:15 a.m. Dr. Moghimi read the following statement:

Except in instances when the Board of Occupational Therapy expressly invites public testimony, questions, comments, or other forms of public participation is otherwise authorized by law, no member of the public attending an open session may participate in the session.

2. Ms. Brown motioned to amend the General Session agenda - June 20, 2014. Ms. Hughes seconded the motion. The Board voted unanimously in favor.
3. Ms. Hughes motioned to approve the General Session Minutes – May 16, 2014. Ms. Gupta seconded the motion. The Board voted unanimously in favor.
4. Ms. Brown motioned to approve the General Session Minutes – April 18, 2014. Ms. Hughes seconded the motion. The Board voted unanimously in favor.

REPORTS

1. Dr. Moghimi announced her resignation from the Board. The Board had discussion on nominations. Mr. Kshepakaran made a motion to make an administrative vote. The Board voted unanimously in favor. Ms. Brown has volunteered to be the Chairperson that will assist the staff personnel in counting the votes. The nominations will be shared and the vote taken via email for disclosure at the next Board meeting. The Board member(s) not in attendance at the meeting will be given the information in order to place their nomination. This policy and procedures will be addressed at the upcoming Board's workshop.
- 2a. Mr. Gerber reported that Ms. Ashman has the information necessary to update The Board's Record Retention Policy.
- 2b. Ms. Ashman updated the Board that the DocuSign Service for e-signatures will be selected and will continue to workout the plan.
- 2c. Mr. Gerber stated that a HIPAA Breach Response Policy is in effect should there ever a HIPAA breach that the Board needs to address.
- 2d. Mr. Gerber provided summaries of the Department of Health and Mental Hygiene Secretary regulations -Request for Public Comment -- COMAR 10.01.02, 10.01.03, 10.01.12, 10.01.13 and 10.01.14. The deadline had passed for comment.
3. Dr. Moghimi had no current Legislation/Regulations to report. The Board had no legislative proposals for 2015, and the Departmental deadline has passed. The Board does have an option to obtain a private sponsor if the need arises. In addition, regulatory changes may be processed from approximately May through November.
4. Ms. Hughes stated that the continuing education reviews have been business as usual.
- 4a. The Board had discussion on an inquiry about the availability of contact hours for supervising a Level III student fieldwork. The Board agreed to award the same number of contact hours for Level III as the regs permit for Level III, i.e., 8 contact hours.
5. The Board had discussion on an inquiry about Dry Needling Mr. Gerber stated that a recent AG opinion means that regulations need to be developed relative to dry needling. Mr. Gerber stated that he will provide a response to the inquiry.
- 5a. The Board had discussion on a Confidentiality and Ethics inquiry. Dr. Moghimi will forward the draft response to Ms. Ashman before finalizing the response to the inquiry.
6. Ms. Ashman shared that to date, the current renewal total is 3,357 licensees renewed and 421 not yet renewed. Ms. Ashman stated that the results of the survey question relative to the license renewal cycle will be placed on the July Board meeting's agenda.

UNFINISHED BUSINESS

1. The Board members that attended the American Occupational Therapy Association (AOTA) Annual Conference on April 3 -6, 2014 provided summaries of the conference. Dr. Moghimi will provide the Telehealth information from the conference at the next Board meeting.
2. Ms. Ashman informed the Board that there are two proposals for the Board's next workshop. The Clarion Conference Center in Ocean City for the September Board meeting and the Aspen Wye River Conference Center in Queenstown, Maryland for the December Board meeting. Ms. Ashman will contact the Board members not in attendance to obtain a consensus for the upcoming dates and locations to hold the Board of Occupational Therapy Workshop. Ms. Ashman shared a list of agenda items thus far. The Board could possibly have another Board Workshop in the Spring 2015.
3. Ms. Hughes researched the Maryland Occupational Therapy Association (MOTA) Annual Conference – details and informed the date of the conference will be 1 day only on Friday, November 21, 2014 at the Sheraton Hotel in Towson, Maryland. The deadline for the call for papers is due on August 1, 2014. The Board members would like to plan to present at this conference. Ms. Hughes will follow-up with next steps.
4. Ms. Ashman informed the Board that Ms. Stevenson has expressed an interest in attending the National Board for Certification in Occupational Therapy (NBCOT) Annual Conference on October 24 – 25, 2014 – Alexandria, Virginia. Ms. Gupta provided additional information per the brochure that the Board members can attend at no cost and the registration fee is waived. Ms. Ashman suggested that member should handle their own registrations since the Board office will not be involved in any of the payments. Members could request reimbursement for travel expenses, but Ms. ashman was not certain they would be approved since the travel was to Virginia.

NEW BUSINESS

1. Ms. Ashman provided the current DBM travel regulation changes with the effective date of June 9, 2014. Ms. Ashman recommended to the Board to read the changes thoroughly and to provide the specified receipts in order to have all future expense reports processed effectively.
2. Ms. Ashman provided an inquiry on a Name Change during renewals. The Board had Discussion. The issue will be reviewed during the Board Workshop in September relative to regulation changes.
3. Ms. Ashman requested the change to initial licensure going paperless as an additional Board workshop agenda item for discussion.

4. Ms. Ashman provided information on a consumer focus group conference on October 23 – 24, 2014. Ms. Ashman informed the Board if they are planning to attend to contact her and they can receive reimbursement with the appropriate receipts for the expense reports.
5. Ms. Ashman informed the Board that she has reached out to the current MOTA President inviting her to upcoming Board meetings.

ANNOUNCEMENTS

1. Ms. Ashman informed the Board of the Federation of Association of Regulatory Boards (FARB) annual meeting if anyone is interested in attending.

ADJOURNMENT

Pursuant to the Maryland Government Article, Section 10-508(a)(13), Annotated Code of Maryland, Dr. Moghimi adjourned the General Session meeting at 11:25 a.m.

Dr. Moghimi reopened the General Session at 1:15 p.m.

Mr. Kshepakaran provided the ratification of the licensure applicants of 21 occupational therapists and 5 occupational therapy assistants. Dr. Moghimi motion for 20 occupational therapists and 5 occupational therapy assistants. Ms. Hughes seconded the motion. The Board voted unanimously in favor.

Brooke Brown-Stobbe	Occupational Therapist
Lara McAteer	Occupational Therapist
Chandra Wiley	Occupational Therapist
Christiana Cooper	Occupational Therapist
Lauren Delp	Occupational Therapist
Jordana Musman	Occupational Therapist
Laura Rosenberg	Occupational Therapist
Vijaykumar Kapse	Occupational Therapist
Cheryl Beyer	Occupational Therapist
David Tennent, III	Occupational Therapist
Miri Slone	Occupational Therapist
Paul Tan	Occupational Therapist
Jessica DiLeo	Occupational Therapist
Sook-Lei Liew	Occupational Therapist
Emily Jeter – Reinstatement	Occupational Therapist
Michael Flores	Occupational Therapist
Margery Kwart	Occupational Therapist
Esther Voss	Occupational Therapist
Brian Johnson	Occupational Therapist
Amber Mitzefeld	Occupational Therapist
Total OT's	
Megan Jackson	Occupational Therapy Assistant
Jennifer Plantz	Occupational Therapy Assistant
James Baber	Occupational Therapy Assistant
Elizabeth Oyler	Occupational Therapy Assistant
Stacy Green	Occupational Therapy Assistant

Pursuant to the Maryland Government Article, Section 10-508(a)(13), Annotated Code of Maryland, Dr. Moghimi adjourned the General Session meeting at 1:16 p.m.

Submitted by:

Marilyn Pinkney

Marilyn Pinkney, Licensing Coordinator